



**CORAL TRIANGLE  
INITIATIVE**  
ON CORAL REEFS, FISHERIES  
AND FOOD SECURITY



## Term of Reference

### **CONSULTANT FOR THE DEVELOPMENT OF NATIONAL PLAN OF ACTION (NPOA) For Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF)**

The Regional Secretariat of CTI-CFF is looking for a qualified, experienced, and motivated Consultant for the development of the National Plan of Action (NPOA) for the Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF) for each of the six CTI-CFF member countries.

#### **Background**

The Asia-Pacific region has the highest marine biodiversity on the planet and faces serious threats from climate change and unsustainable fishing practices. In response to these threats, The Department of the Interior of the Government of the United States of America (DOI) together with the US Agency for International Development's (USAID) Sustainable Fish Asia (SuFiA) program are supporting regional organizations working to protect biodiversity from illegal, unreported, and unregulated fishing with the Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF), a multilateral partnership between the governments of Indonesia, Malaysia, Papua New Guinea, Philippines, Solomon Islands and Timor-Leste (CT6).

The Coral Triangle Initiative on Coral Reef, Fisheries, and Food Security (CTI-CFF) is implementing its Regional Plan of Action (RPOA 2.0). In achieving its 2025 and 2030 goals, a five-year implementation plan is being proposed through support from the USAID – Regional Development Mission for Asia (RDMA). To achieve the goal of improved management of marine biodiversity and fisheries resources in a changing climate situation in the Indo-pacific region, the MoU is being designed under three main objectives: 1) Strengthen governance and regional policy frameworks for effective and efficient implementation of regional and national policies on sustainable fisheries and climate adaptation; 2) Strengthen communities and other stakeholders as agents of change for coastal and marine conservation, entrepreneurship, and climate resiliency through multistakeholder partnerships and regional platforms; 3) Enhance the availability and access to sustainable and independent blue financing to support fisheries management, biodiversity conservation, and climate change adaptation and mitigation for sustainable livelihoods in the CT6 region.

One of the activities to support Objective 1 above is to **support the CT6 in the development and finalization of their respective National Plans of Action (NPOAs) for CTI-CFF, in alignment with the Regional Plan of Action (RPOA) 2.0**. The current state of individual NPOA development varies from each CT6 member country, as each member state is at different stages concerning developing its NPOA for the CTI-CFF. A consultant will be engaged in this process.

#### **Purpose of Terms of Reference (ToR)**

This Terms of Reference (ToR) sets out the role, functions, and procedures applicable for the appointment of a consultant for the development of the respective National Plan of Action (NPOA) for CTI-CFF, for Indonesia, Malaysia, Papua New Guinea, Philippines, Solomon Islands and Timor-Leste

(CT6). The Consultant will operate under this ToR, and administrative requirements of the CTI–CFF’s Rules.

### Job Mission Description

The consultant will be engaged to facilitate the *Inception, Learning Exchange, and Finalization* workshops and assist in drafting the structure of the NPOA and developing the main contents.

### Expected Deliverables

1. Facilitate an Inception workshop on the development of NPOA.
2. Facilitate the Learning Exchange Workshop of NPOA.
3. Facilitate the Finalization Workshop of NPOA.

### Scope of Work

The consultant shall perform the following tasks professionally:

Activities	No of Days Required	Details
Pre-Inception Workshop	4	Before the Inception Workshop, the consultant will identify the needs of the NPOA in the CT6. This will also include the ToC projection of the NPOA and aligning to the RPOA 2.0
Facilitating NPOA Inception Workshop	1	Facilitate and moderate workshop discussions.
Post-Inception Workshop	5	Collate discussion outcomes and draft structure of each CT6 member NPOA.
Post-National Workshop 1	6	Collate and develop the draft structure of each NPOA with alignment to the RPOA 2.0
Pre-Learning Exchange Workshop	5	Prepare necessary workshop materials including the Theory of Change for the Learning Exchange Workshop.
Facilitate Learning Exchange Workshop	1	Facilitate and moderate the Learning Exchange Workshop.
Post-Learning Exchange Workshop	6	Develop content summary for each CT6 member country’s NPOA, using the outcome of the Theory of Change Workshop.
Post-National Workshop 2	6	Collate information and outcomes from the national discussions and develop the structure of the NPOA draft for each CT6 member country.
Pre-Finalization Workshop	4	Prepare and develop workshop materials to guide the CT6 member countries to finalize their NPOA draft.
Facilitate Finalization Workshop	1	Facilitate and moderate the finalization workshop.
Post-Finalization Workshop	5	Finalizing the respective NPOA drafts for each CT6 member country.

## Engagement Period

The total engagement period of the consultant is **44 days**, based on the contract agreement with the CTI-CFF.

## Coordination and Reporting

1. The Consultant will report directly to the Deputy Executive Director for Program Service of the CTI-CFF Regional Secretariat on expected deliverables and scope of work as outlined in the contract agreement with the CTI-CFF.
2. The Consultant will liaise daily with the Monitoring and Evaluation Manager (MEM), Technical Program Manager (TPM), and the Program Service Team regarding the implementation of his/her services as outlined in the contract agreement.

## Competency Requirements

Competencies required for this Consultant position include:

1. A relevant advanced degree in fields such as public policy, international development, political science, economics, or a related field.
2. At least ten (10) years of experience in working with an international organization, international development cooperation, or in a dynamic environment with multiple stakeholders and international partners.
3. Strong analytical and research skills to assess existing policies, identify gaps and propose effective solutions.
4. Demonstrated ability to engage with a diverse range of stakeholders, including government officials, civil society organizations, community leaders, and international partners.
5. Excellent written and verbal communication skills with various audiences, including cultural sensitivity and understanding of the local context.
6. Excellent proficiency in the English language (both spoken and written) is MANDATORY.
7. Able to travel and undertake Missions overseas, especially to CT6 countries.

## Condition of Application

1. This position is open only for citizens of CT6 Member Countries (Indonesia, Malaysia, Papua New Guinea, Philippines, Solomon Islands, Timor Leste).
2. The successful applicant for this position will have the flexibility of a home-based work arrangement, with the understanding that occasional travel may be required based on the needs.
3. The successful applicant must be able to commence his/her services on **4<sup>th</sup> March 2024**, over a period of at least 44 days until 31 October 2024.

## Submission of Application

1. Please submit your cover letter, CV, with at least 3 Work References and scanned copies of certificates to: [regional.secretariat@cticff.org](mailto:regional.secretariat@cticff.org) in format <NPOA Consultant> <Your Name> **by COB 26 February 2024**.
2. The position is subject to open competition regardless of race, color, gender, mother tongue, religion and beliefs, or national, ethnic, or social origin.
3. Only shortlisted applicants will be contacted for an interview.